

Group name
 COVID-19 risk assessment for:
 Event name
 Event day and time
 Event venue

The Angmering Chorale
 Autumn Concert
 Saturday 20 November 2021 at 7.30 pm
 Arundel Cathedral

Priority area	Transmission risk	Possible mitigations and actions	Responsible
Turn away anyone who should be self-isolating			
	Aerosol, droplet, surface	Ask every attending to do their own health assessment and stay away if: <ul style="list-style-type: none"> - they have symptoms / feel unwell - tested positive (PCR or Lateral flow) - have been told to self isolate - someone they have close contact with has tested positive - are quarantining after a visit abroad 	Committee
	Aerosol, droplet, surface	Someone becomes unwell at the concert: <ul style="list-style-type: none"> - Person goes home and follows NHS procedures - Anyone who had close contact goes home and follows NHS procedures 	Stewards/St John Ambulance
Provide adequate ventilation			
	Aerosol	Main doors kept open as much as possible	Concert Manager
	Aerosol	Cathedral ventilated before event and during interval	Concert Manager
	Aerosol	Overall length of event reduced to 1 hour 45 minutes	Committee
	Aerosol	Use face coverings when not seated	Audience
Clean more often			
	Surface	Venue cleaned before event / after last use	Cathedral
	Surface	Hand sanitiser provided	Cathedral
	Surface	Toilets cleaned regularly	Cathedral
Enable people to check in at your venue			
	Aerosol, droplet, surface	Venue providing relevant Test and Trace information and check-in using QR code or sign-in sheet	Cathedral/Committee
Communicate and train			
	Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see	Committee
	Aerosol, droplet, surface	List of procedures and expected behaviours provided for audience on our website and on entry to the Cathedral	Committee
	Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all performers / volunteers	Committee
	Aerosol, droplet, surface	Posters at venue reminding of procedures (e.g. wash hands, social distancing)	Cathedral
Social distancing / flow of people			
	Droplet	1m social distancing when moving around the building or queuing for the toilets	Audience
	Droplet	No more than 4 or 5 people per pew when seated for the performance	Stewards
Ticket Sales & Programmes			
	Surface	Attendance by ticket mainly booked/sold in advance	Committee
	Surface	Hand sanitiser to be regularly used by volunteers issuing pre-booked tickets or taking cash/cheques on the night	Committee
	Surface & aerosol	Volunteers to wear face covering	Volunteers
	Surface	Complimentary Programme handed to audience on arrival	Volunteers
Intervals and refreshments			
	Aerosol, droplet, surface	Short Interval - seated only No refreshments	Audience
Performers			
	Aerosol, droplet, surface	Soloists/Orchestra only use of Sacristy area to change and leave personal effects Choir arrive dressed / bring their own refreshments Soloists provided with single-use bottled water Orchestra bring own equipment	Soloists/Orchestra Choir Committee Orchestra
Singing			
	Aerosol, droplet	Space well ventilated	Concert Manager
	Aerosol, droplet	0.5m distancing	Concert Manager
	Aerosol, droplet	Stand side by side	Concert Manager
	Aerosol, droplet	Position singers facing away from or at least 2m from musicians and/or music director / conductor	Concert Manager
	Aerosol, droplet	Position at least 2m from first row of audience	Concert Manager